

Date: Tuesday, 20th April 2021  
Our Ref: MB/SS FOI 4679

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**Re: Freedom of Information Request FOI 4679**

We are writing in response to your request submitted under the Freedom of Information Act, received in this office on 07th April 2021.

Your request was as follows:

1. Have you already started digital conversion of your paper medical records? YES/NO

If YES, which outsource provider do you use?

1. a) Do you undertake any scanning in-house? YES/NO

1. Yes we use Cosmo Graphics.

1.a. No.

2. If you have not yet started to digitise your medical records do you have a timescale for when you would like to start this project? Please advise one of the following.

- Within 6 months
- Within 12 months
- Within 18 months
- Within 24 months
- Other (please state estimated timescale)
- No plans

N/A as above.

If you are planning a digital transformation project, how will you manage the procurement?

- OJEU
- Framework
- Other (please advise which)

3. a) If the answer is Framework, which framework will you use? Please advise one of the following.

- LPP
- ESPO
- SBS

- H.T.E.
- NOE CPC
- Other (please advise which)

This is procured via Framework using H.T.E.

4. Who has responsibility for digital transformation/medical records digitisation within the Trust? Please provide:

- Name
- Job title
- Contact details

Justin Griffiths - Head of IM&T - The Walton Centre NHS Foundation Trust does not disclose individual staff members contact details. You can write to staff using the address above or alternatively email [enquiries@thewaltoncentre.nhs.uk](mailto:enquiries@thewaltoncentre.nhs.uk) asking for your correspondence to be forwarded on.

5. Does the Trust have an EDMS (Electronic Document Management System)? YES/NO

If YES:

- Which system is in use?
- When does the contract expire?

If NO, does the Trust have a plan to procure an EDMS? YES/NO

Yes this has been developed in house.

6. What are the timescales to procure an EDMS? Please advise one of the following.

- Within 6 months
- Within 12 months
- Within 18 months
- Within 24 months
- Other (please state estimated timescale)
- No plans

N/A - as above.

7. Which EPR (Electronic Patient Record) systems does the Trust use?

eP2 which was developed in house.

8. Does the Trust have the ability to deliver "Virtual Clinics"? YES/NO

Yes.

Please see our response above in [blue](#).

### **Re-Use of Public Sector Information**

All information supplied by the Trust in answering a request for information (RFI) under the Freedom of Information Act 2000 will be subject to the terms of the Re-use of Public Sector Information Regulations 2005, Statutory Instrument 2005 No. 1515 which came into effect on 1st July 2005.

Under the terms of the Regulations, the Trust will licence the re-use of any or all information supplied if being used in a form and for the purpose other than which it was originally supplied. This license for re-use will be in line with the requirements of the Regulations and the licensing terms and fees as laid down by the Office of Public Sector Information (OPSI). Most licenses will be free; however the Trust reserves the right, in certain circumstances, to charge a fee for the re-use of some information which it deems to be of commercial value.

Further information can be found at [www.opsi.gov.uk](http://www.opsi.gov.uk) where a sample license terms and fees can be found with guidance on copyright and publishing notes and a Guide to Best Practice and regulated advice and case studies, at [www.opsi.gov.uk/advice/psi-regulations/index.htm](http://www.opsi.gov.uk/advice/psi-regulations/index.htm)

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to the Freedom of Information Office at the address above.

**Please remember to quote the reference number, FOI 4679 in any future communications.**

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

*Mike Burns*

**Mr. Mike Burns, Executive Lead for Freedom of Information**